



# Application Process

1. Student visits <https://www.grantinterface.com/Home/Logon?urlkey=gicfscholarship> to **create ONE online username and password**, completes the **pre-app** page, and begins the application. **Please create only one account!**
2. When beginning the application, keep in mind:
  - It may take anywhere from **1- 1 ½ hours to complete**. The application, however, is autosaved, and students may log out and back in to continue working/editing multiple times until the application is submitted.
  - **Submit emails for references right away after making contact with them, as these take the longest to get back**
  - The application **cannot** be submitted without references
3. Student completes application and, when all reference providers have completed their part, the application is ready and **must be submitted by the student by February 18, 2019 at 11:59 p.m.**
4. All completed scholarship applications undergo a review process, with the review groups making the award selections.
5. The Grand Island Community Foundation Board of Trustees has final approval authority over scholarship awards.
6. If a scholarship is awarded, students will be sent a scholarship acceptance form that must be completed and returned to the GICF office by April 1, 2019.
7. Students who are awarded scholarships for the 2019 cycle are invited to a Scholarship Tea in their honor on Sunday, April 14, 2019. The Tea will be held at Riverside Golf Club (2820 Riverside Dr, Grand Island); parents/guardians of students are encouraged to attend as well. This is a great opportunity to meet your scholarship provider(s)! Please hold this date open for the Tea.
8. Students will also be asked to produce proof of enrollment before scholarship checks will be mailed.
9. Scholarship checks are mailed directly to the colleges/universities in early August 2019.

### **Important Dates**

Application opens December 1, 2018

Deadline to submit is February 18, 2019 at MIDNIGHT

If you have any questions, please contact the GICF office at  
(308) 381-7767 or email [scholarships@gicf.org](mailto:scholarships@gicf.org).

**Grand Island Community Foundation**  
*Connecting people who care with causes that matter.*

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